

Wedding Celebrations

2017

Bodenham
A R B O R E T U M
AND VISITOR CENTRE

We are very pleased to be invited to cater for your special day. Above all we want to give you a very personal and memorable occasion. We cater from the traditional to the more unusual and we are always open to your ideas and requests. This pack and booking form will provide general information but we recommend an informal meeting with the catering manager.

A wedding celebration may be booked for a minimum of 25 guests and the final number advised must be paid for. **(Final numbers to be confirmed 48 hours in advance)** The room can accommodate approximately 100 guests for both the cold buffet and the hot carvery.

A non refundable deposit of £300 is required with the booking form to secure the reservation. All menu prices include the entrance to the Arboretum and V.A.T. There is no separate room charge.

Times available

A very important point to consider when planning your wedding is that we are open to the public until 5pm all year round, Wednesday to Sunday and every day in October and December. During these days the wedding celebration cannot begin before 5.30pm. We are open to the public late nights on Thursday evenings during May, June, July, August and September when we would not be able to hold a private function. On days that we are closed to the public (*Mondays and Tuesdays throughout the year except Bank holiday Mondays and during October and December*) we are pleased to be able to offer the Arboretum exclusively to your party for the whole day.

Drinks

We do have a drinks license but there are several options open to you. You may of course supply all the drinks for your guests. We can take beer and wine into our storage the day before or on the day and put what is necessary into our chillers, ready for the following day/evening. We request that you bring the drinks and anything else that we need for the occasion before 10am. *Please note that if you wish to bring particular beverages or spirits that will only be consumed by a few select guests we request that those drinks are kept at their table.* Another option is to hire the 'Bodenham bar' that can be situated outside on the terrace. Your guests can bring their own drinks and we are happy to keep bottles in our chillers until needed. We do not charge corkage. We can supply soft drinks, fruit juices, and fruit punches if you require them. There are a variety of glasses that we can supply free of charge (*wine, water, champagne, hi-ball and pint.*) A jug of iced water is provided on every table.

Bodenham Bar

We are licensed and can supply a bar to include barrels of local ale, wines, lagers, ciders and spirits. If you need a bar but would like supply the drinks yourselves this can also be arranged at a charge of £100 per bar unit. Please note: Use of the bar needs to be arranged with the catering manager.



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Wedding Celebrations Continued... 2017

Room Decorations

You are most welcome to decorate the room and pillars yourselves or we can do it for you. All the pillars (*except one*) have a hook so it is easy to hang a display.

Wedding Cake

We can provide a wedding cake made up of individual fairy cakes in the colours and theme of your wedding. Please see our photographs, we charge £2.50 - £3.00 per cupcake, which includes the stand and decorations. **We also have some contacts available to make wedding cakes if you require.**

Table Linen

We can provide ivory table linen hire at a cost of £4.00 per cloth and £1.00 per napkin. One cloth covers one table.

Outside Catering

Please be aware that we do not accept any outside catering inside the Visitor Centre. Very often relatives would like to supply canapés or desserts for example, but for standards and 'Health and Safety' considerations we can **only serve our own food**. We do however accept outside catering when it is outdoors i.e. Pig Roasts and BBQ's. If you wish to hire outside caterers for part of your wedding catering then we charge a site fee of £75.

The Wedding Carvery

Please be aware that time must be allowed for your guests to be served at the carvery. As a rough guide, it takes about 30 – 40 minutes for 50 people and 45 – 60 minutes for 100 people. It is very dependent on how quickly your guests help themselves to vegetables.

Guided walks

Guided walks are always recommended for groups. For a wedding party it might be a pleasant way to see the Arboretum and use time before or after the meal is served, which adds to the special occasion. They are at a relaxed pace mainly on flat ground and last for approximately one hour. The walks are very informative and are generally taken by James Binnian, owner and co-founder of the Arboretum. Groups who have been on walks frequently comment how their visit has been made more enjoyable with a greater understanding of Bodenham. The cost of the guided walk is £30.



Wedding Menus

2017

The following menus are for guidelines only. Special requests can usually be catered for and prices quoted accordingly. Everything is homemade and purchased fresh and local when possible. The Hereford beef, lamb and pork is from our own farm at Bodenham.

Dietary needs can always be catered for.

Menu 1 Adults £32.00pp Children (under 12) £17.00pp

Wedding Feast (Buffet)

Home cooked ham, hot savoury meat plaits, homemade flans, hot buttered new potatoes, a host of fresh salads including coleslaw, potato salad, pasta, rice and seafood salad. A cheese board, including local cheese with crusty bread, biscuits, grapes and celery and a choice of our delicious homemade desserts are included. Tea, Coffee and chocolate mints are also included.

Menu 2 Adults £37.00pp Children (under 12) £19.00pp

Wedding Carvery

A choice of starters of either prawn cocktail, our homemade vegetable soup with cream, croutons and crusty bread or pate with garnish, homemade chutney and granary toast. This is then followed by the Bodenham Carvery with a choice of two roast meats, (*Bodenham Hereford beef, Bodenham lamb, Bodenham pork, ham or turkey*) with traditional accompaniments, roast potatoes and fresh vegetables. A vegetarian option can always be provided. Finish off with a choice of our delicious homemade desserts, tea, coffee and chocolate mints.

Menu 3 Adults £42.00pp Children (under 12) £22.00pp

Wedding Banquet (Buffet)

This is a special menu where we aim to provide a sumptuous range of fresh and home cooked food including a home cooked salmon, a selection of our cold meats, homemade flans, hot savoury meat plaits and Coronation Chicken. These are accompanied by hot buttered new potatoes, a host of delicious salads including pasta, seafood with prawns, Waldorf, couscous, mozzarella and biryani rice. There is a local and international cheese board with biscuits, crusty bread, grapes and celery. Choose from a delicious range of our homemade desserts followed by tea, coffee and chocolate mints.

In addition to the above menus we can provide a selection of:

Canapés at £5.00pp

Cheese board with biscuits, crusty bread and grapes at £3.50pp

Selection of nibbles at £1.50pp (crisps, nuts, Indian and Chinese mix etc. and olives)

Please be aware that we always over cater to provide as much food as your guests can enjoy at your celebration. However, because of this, we do not allow surplus food to be taken away.

Bodenham Arboretum reserves the right to change the menu in any unforeseen circumstances. Price increases are normally made annually. If you are booking for a very advanced date, please be aware that there might be an increase.



Wedding Booking Form
2017

Name of Couple: _____ Date of Wedding: _____ Day: _____

Contact Name: _____ Second contact (if necessary): _____

Address: _____ _____ _____
Postcode: _____

Telephone Number: _____

Arrival Time: _____ To eat at: _____ Guests are requested to leave by 11pm.

Number in group: _____ Adults: _____ Children: _____

Final numbers to be confirmed 48 hours in advance

Final numbers advised must be paid for.

Menu number: _____ Dietary requirements: _____

Guided Walk : YES/NO If yes at what time? _____

Payment:- A deposit of £300 is required to secure the booking.

Enclosed £

At confirmation of final numbers an invoice for the full amount will be given. **We require full payment to be made 7 days in advance of your wedding day.** If there are additional costs such as extra guests, soft drinks, tea/coffee etc. we request the balance to be paid at your convenience in the following week.

Bodenham Arboretum reserves the right to change the menu in unforeseen circumstances. Price increases are normally made annually. If you are booking for a very advanced date, please be aware that there might be an increase.

Thank You

