

# Wedding Celebrations

We are very pleased to be invited to cater for your special day. Above all we want to give you a very personal and memorable occasion. We cater from the traditional to the more unusual and we are always open to your ideas and requests. This pack and booking form will provide general information but we recommend an informal meeting with the Arboretum manager.

A wedding celebration may be booked for a minimum of 25 guests and the final number advised must be paid for. **(Final numbers to be confirmed 48 hours in advance)** The room can accommodate approximately 100 guests for both the cold buffet and the hot carvery.

A non-refundable deposit of £500 is required with the booking form to secure the reservation. All menu prices include the entrance to the Arboretum and V.A.T. Bodenham Charge £1000 hire charge for the main room and a £500.00 hire charge for the Lakeside room.

## Times available

A very important point to consider when planning your wedding is that we are open to the public until 5pm all year round, every day throughout the year. During these days the wedding celebration cannot begin before 5.30pm. We are open to the public late nights on Thursday evenings during May, June, July, August and September when we would not be able to hold a private function.

## Drinks

We do have a drinks license but there are several options open to you. You may of course supply a limited amount of drinks for your guests. We can take beer and wine into our storage the day before or on the day and put what is necessary into our chillers, ready for the following day/evening. We request that you bring the drinks and anything else that we need for the occasion before 10am. Another option is to hire the 'Bodenham bar' that can be situated outside on the terrace. We can supply soft drinks, fruit juices, and fruit punches if you require them. There are a variety of glasses that we can supply free of charge (*wine, water, champagne, hi-ball and pint.*) A jug of water is provided on every table.

## Bodenham Bar

We are licensed and can supply a bar to include barrels of local ale, wines, lagers, ciders and spirits at the charge of £500.00. The Bodenham Bar is required to take £1500 pounds, if not the client will be charged the difference. This can all be discussed with the Arboretum Manager.



## Wedding Celebrations Continued...

### Room Decorations

You are most welcome to decorate the room and pillars yourselves or we can do it for you. All the pillars (*except one*) have a hook so it is easy to hang a display.

### Wedding Cake

We can provide a wedding cake made up of individual fairy cakes in the colours and theme of your wedding. Please see our photographs, we charge £4.00 - £4.50 per cupcake, which includes the stand and decorations. ***We also have some contacts available to make wedding cakes if you require.***

### Table Linen

We can provide ivory table linen hire at a cost of £8.00 per cloth and £3.00 per napkin. One cloth covers one table.

### Outside Catering

Please be aware that we do not accept any outside catering inside the Visitor Centre. Very often relatives would like to supply canapés or desserts for example, but for standards and 'Health and Safety' considerations we can ***only serve our own food***. We do however accept outside catering when it is outdoors i.e. Pig Roasts and BBQ's. If you wish to hire outside caterers for part of your wedding catering then we charge a site fee of £250.

### The Wedding Carvery

Please be aware that time must be allowed for your guests to be served at the carvery. As a rough guide, it takes about 30 – 40 minutes for 50 people and 45 – 60 minutes for 100 people. It is very dependent on how quickly your guests help themselves to vegetables.

### Guided walks

Guided walks are always recommended for groups. For a wedding party it might be a pleasant way to see the Arboretum and use time before or after the meal is served, which adds to the special occasion. They are at a relaxed pace mainly on flat ground and last for approximately one hour. The walks are very informative and are generally taken by James Binnian, owner and co-founder of the Arboretum. Groups who have been on walks frequently comment how their visit has been made more enjoyable with a greater understanding of Bodenham. The cost of the guided walk is £40.



# Wedding Menus

The following menus are for guidelines only. Special requests can usually be catered for and prices quoted accordingly. Everything is homemade and purchased fresh and local when possible. The Hereford beef, lamb and pork is from our own farm at Bodenham.

***Dietary needs can always be catered for.***

**Menu 1 Adults £60.00pp      Children (under 12) £37.50pp**

**Wedding Evening Buffet**

Includes a selection of home cooked cold meats, homemade vegetable quiches, a full range of delicious salads with hot buttery new potatoes. A cheese board with biscuits and your choice of any two of our delicious desserts, tea, coffee and Chocolate mints.

**Menu 2 Adults £60.00pp      Children (under 12) £37.50pp**

**Wedding Carvery**

Bodenham Carvery with a choice of two roast meats, (*Bodenham Hereford beef, Bodenham lamb, Bodenham pork, ham or turkey*) with traditional accompaniments, roast potatoes and fresh vegetables. A vegetarian option can always be provided. Finish off with a choice of our delicious homemade desserts, tea, coffee and chocolate mints.

**Menu 3 Adults £70.00pp      Children (under 12) £47.50pp**

**Wedding Banquet (Buffet)**

This is a special menu where we aim to provide a sumptuous range of fresh and home cooked food including a home cooked salmon, a selection of our cold meats, homemade flans, hot savoury meat plaits and Coronation Chicken. These are accompanied by hot buttered new potatoes, a host of delicious salads including pasta, seafood with prawns, Waldorf, couscous, mozzarella and biryani rice. There is a local and international cheese board with biscuits, crusty bread, grapes and celery. Choose from a delicious range of our homemade desserts followed by tea, coffee and chocolate mints.

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**In addition to the above menus we can provide a selection of:**

**Canapés at £8.50pp**

**Cheese board with biscuits, crusty bread and grapes at £12.50pp**

**Selection of nibbles at £5.00pp (crisps, nuts, Indian and Chinese mix etc. and olives)**

Please be aware that we always over cater to provide as much food as your guests can enjoy at your celebration. However, because of this, we do not allow surplus food to be taken away.

***Bodenham Arboretum reserves the right to change the menu in any unforeseen circumstances. Price increases are normally made annually. If you are booking for a very advanced date, please be aware that there might be an increase.***



## Wedding Booking Form

Name of Couple: \_\_\_\_\_ Date of Wedding: \_\_\_\_\_ Day: \_\_\_\_\_

Contact Name: \_\_\_\_\_ Second contact (if necessary): \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Arrival Time: \_\_\_\_\_ To eat at: \_\_\_\_\_ Guests are requested to leave by 11pm.

Number in group: \_\_\_\_\_ Adults: \_\_\_\_\_ Children: \_\_\_\_\_

*Final numbers to be confirmed 48 hours in advance*

**Final numbers advised must be paid for.**

Menu number: \_\_\_\_\_ Dietary requirements: \_\_\_\_\_

Guided Walk : YES/NO If yes at what time? \_\_\_\_\_

**Payment:-** A deposit of £500 is required to secure the booking.

**Enclosed £** \_\_\_\_\_

At confirmation of final numbers an invoice for the full amount will be given. **We require full payment to be made 7 days in advance of your wedding day.** If there are additional costs such as extra guests, soft drinks, tea/coffee etc. we request the balance to be paid at your convenience in the following week.

Bodenham Arboretum reserves the right to change the menu in unforeseen circumstances. Price increases are normally made annually. If you are booking for a very advanced date, please be aware that there might be an increase.

Thank You

